UNITED STATES DEPARTMENT OF COMMERCE
Chief Financial Officer and
Assistant Secretary for Administration
Washington, D.C. 20230

February 27, 2018

MEMORANDUM FOR:

Bobbie Parsons, IOS
Pam Moulder, ESA
Jennifer Kuo, BIS
Josephine Arnold, MBDA
Wayne Strickland, NTIS
Mark Graff, NOAA
Jamie Boston PTO
Vernon E. Curry, CEN
Stephen Kong, EDA
Victor Powers, ITA
Catherine Fletcher, NIST
Stacy Cheney, NTIA
Jennifer Piel, OIG
Dondi Staunton, BEA

FROM:

Michael Toland, Ph.D.
Deputy Chief FOIA Officer
Office of Privacy & Open Government

SUBJECT:

Fee Estimate for FOIA Request – DOC-OS-2018-000748
Justin Glawe, Democratic Senatorial Campaign Committee

The Department has received a Freedom of Information Act (FOIA) request. The short description of the FOIA request is: "Official communications between the following committees and subcommittees and the Department of Commerce:

- Senate Select Committee on Intelligence and/or the Senate Permanent Subcommittee on Investigations
- House Permanent Select Committee on Intelligence and/or the House Oversight Committee
- House Judiciary Committee and/or the Senate Judiciary Committee
- House Committee on Ethics and/or the Senate Select Committee on Ethics

The date range for these requests is: January 1, 2018- Present.

The FOIA requester is in the "**Other**" category. Per the statutory guidelines of 15 C.F.R.§4.11:

- The chargeable services for "Other" are search and duplication, excluding the first two hours of search and the first 100 pages.

Type	Grade	Hourly Rate
Administrative	E-9/GS-8 and below	$28
Professional	Contractor/O-1 to O-6/W-1 to W-5/GS-9 to GS-15	$56
Executive	O-7 and above and Senior Executive Service	$128

Please determine the fee estimate with respect to responsive documents located within your office. **DO NOT SEARCH YET**. Rather, we need an **ESTIMATE** from you as to how many hours/pages you may locate for this request. **This is only a good faith estimate, you should not search in order to come up with the estimate**. Also, a search need not actually find documents in order to be chargeable, so long as, at the outset, there is a reasonable likelihood that there may be responsive documents, and the search is conducted with due diligence.

Please fill in the applicable information and return this sheet by C.O.B. Friday, March 2, 2018 to: Sulma Khalid, FOIA Attorney, Office of Privacy and Open Government, Room 52010FB, Washington, D.C. 20230, Telephone – 202-482-7432, e-mail – skhalid@doc.gov**.**

For documents responsive under the Freedom of Information Act:

Computer Search (Complete if necessary.)

Total estimated cost for duplication in electronic version (cost of disc or CD). ____0_____

Total estimated hours of time for electronic search. __3.5_____

Total estimated dollar amount for electronic search. _$195_____

Total estimated hours for review. _____

Total estimated dollar amount for review. _____

Manual Search (Complete if necessary.)

Total estimated number of pages of documents. _____

Total estimated dollar amount for duplication. _____

Total estimated hours for search. _____

Total estimated dollar amount for search. _____

Total estimated hours for review. _____

Total estimated dollar amount for review. _____

This information is needed to compute a total "OS" fee estimate for the requester.

No records. _____

GRAFF.MARK.HYRUM.1514447892 Digitally signed by GRAFF.MARK.HYRUM.1514447892 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=OTHER, cn=GRAFF.MARK.HYRUM.1514447892 Date: 2018.03.15 11:04:16 -04'00'

Signature (Senior Official)	___NOAA_____ Bureau	_____ Date