Mark Graff - NOAA Federal

From:	Mark Graff - NOAA Federal
Sent:	Monday, March 26, 2018 11:17 AM
To:	Stuart Levenbach - NOAA Federal
Subject:	Re: Action Requested by 6 April: Search FOIA 2017-1741 (Wang)
Attachments:	2017-08-22 NRDC FOIA request to NOAA (1).pdf

Hello Stu,

Of course--please see attached.

Mark H. Graff
FOIA Officer/Bureau Chief Privacy Officer (BCPO)
National Oceanic and Atmospheric Administration
(301) 628-5658 (O)
(b)(6) [redacted] (C)

Confidentiality Notice: This e-mail message is intended only for the named recipients. It contains information that may be confidential, privileged, attorney work product, or otherwise exempt from disclosure under applicable law. If you have received this message in error, are not a named recipient, or are not the employee or agent responsible for delivering this message to a named recipient, be advised that any review, disclosure, use, dissemination, distribution, or reproduction of this message or its contents is strictly prohibited. Please notify us immediately that you have received this message in error, and delete the message.

On Fri, Mar 23, 2018 at 9:32 PM, Stuart Levenbach - NOAA Federal <stuart.levenbach@noaa.gov> wrote:

> Hello, Mark.
>
> Could you please send the original request from NRDC / Ms. Wang? Thank you
>
> Stu
>
> On Fri, Mar 23, 2018 at 3:23 PM, NMFS HQ PR FOIA Requests - NOAA Service Account <nmfs.hq.pr.foia@noaa.gov> wrote:
>
>> **Please see attached Search Task Memo related to this FOIA request seeking records concerning President's Executive Order on "Implementing an America-First Offshore Energy Strategy**.
>>
>> **Overview of Action Needed:**
>>
>> - Collect all responsive records from April 28, 2017, through March 23, 2018 ;
>> - Submit records as soon as possible, but no later than April 6, 2018 cob;
>> - In lieu of an email search from each of you, a Unified Messaging Service (UMS) request will gather responsive email record from each person listed in the Memo; and
>> - Once records are collected and uploaded into Veritas (Clearwell), you can expect separate email correspondence regarding system training and review expectations/deadlines
>>
>> We also respectfully seek your attention to attached Search Log and estimating costs for search and review time:

- Please complete and return attached Search Log as soon as your search is completed
- Please estimate your time in minutes/hours regarding Search for responsive record. Place the time in the email returning completed Search Log.

If you have questions about the procedures for collecting documents, please contact Ellen Sebastian, assisting FOIA Coordinator, at (301) 427-8489 or NMFS.HQ.PR.FOIA@noaa.gov. If you have questions regarding the scope of the request, please contact the subject matter expert, Jolie Harrison, at jolie.harrison@noaa.gov; or 301-427-8401.

Thanks for your cooperation moving this backlogged request forward!

Best~ Ellen and OPR FOIA Team

--

NOAA / National Marine Fisheries Service
FREEDOM OF INFORMATION OFFICE (FOIA)
Office of Protected Resources
Tawand Tonic, acting PR FOIA Coordinator
Phone: 301 - 427 - 8482